

**Minutes of the Middle Chattahoochee Regional Water
And Sewer Authority Meeting Held on May 11th, 2021,
AT 509 Toombs Street, Palmetto, GA**

BOARD MEMBERS PRESENT: Vince R. Williams, J. Clark Boddie, Elizabeth Carr Hurst, Sonja Fillingame, Shayla J. Nealy and James Whitmore

BOARD MEMBERS ABSENT: Laura Mullis

Consultants Present: Dennis Davenport, Dan Post, Andrea Gray and Laura Benz

Others Present: Willie Smith and John D. Martin with Fairburn, Rebecca Lindsay and Gresham Smith with Palmetto, Lonnie Ferguson with Union City, David Gray and Tom Owens with Raymond James, Jared Jackson, Mark Smith, Jessica Davis, John Martin and others unknown.

Call To Order: Chairwoman Elizabeth Carr Hurst called the meeting to order at 7:00 PM.

Approval Of The Minutes: A motion was made by Vince R. Williams to approve the minutes of the April 13th, 2021 meeting with corrections, seconded by James Whitmore. A vote was taken, the motion passed unanimously.

A motion was made by J. Clark Boddie to approve the minutes of the April 21st, 2021 meeting, seconded by Vince R. Williams. A vote was taken, the motion passed unanimously

New Business:

1. Chairwoman Elizabeth Carr Hurst suggested a pay increase for the Board members. Going into this stage of the project there will be a need for more meetings, so the Board members should have additional pay for the called meetings.
 - a. \$150.00 for Board members per called quorum meeting and you must attend the meetings to be eligible for this pay.
 - b. \$150.00 for Board members for each regularly scheduled meeting regardless of attendance.

Dennis Davenport will bring an ordinance draft for the pay increase to the June meeting to be voted on.

2. Chairwoman Elizabeth Carr Hurst requested that going into a new phase of the project that the minutes will need to have more detailed information in them. The Board agreed that the readers need to know more information.

A motion was made by Vince R. Williams to approve that going into this phase of the project that the minutes will need to have more detailed information in them, seconded by Shayla J. Nealy. A vote was taken, the motion passed unanimously

Beth Williford: As I attended my last meeting with the Authority, everyone shared their thoughts, I did not know what to say. I have learned so much from attending these meetings and getting to know each of you. You are more than just the Board, you are like family and I will truly miss everyone. Thank you so much.

Old Business: None

Reports:

Legal – Dennis Davenport reviewed the bylaws with the Board and requested that the Board contact him if they have questions. And that he will provide an ordinance that amends the bylaws for the Authority at the June 8th meeting.

Finance – Dan Post reviewed with the Board:

1. The April 2021 financial statement.
2. Requested approval for draw number 218 in the amount of \$166,052.65 from the construction account.

J. Clark Boddie made a motion to approve draw number 218 in the amount of \$166,052.65 from the construction account seconded by James Whitmore. A vote was taken, the motion passed unanimously.

3. Dan Post stated that he has checks ready for signatures tonight.

Project Managers – Laura Benz reviewed with the Board:

See attached memorandum for details:

1. Mitigation

a. Mitigation sites:

Mulberry Creek Site in Harris County, Georgia (41.04 acres): The mitigation bank permitting is pending but anticipated to be completed soon. The Authority will receive royalty payments upon the sale of the mitigation credits per the terms of the Agreement.

White Sulphur Creek Site in Meriwether County, Georgia (31.03 acres): Continue to pursue possible sale of easement.

Credits reserved for Authority needs: The Authority is holding credits it purchased from the Chattahoochee Mitigation Bank (4,495 stream and 3.74 wetland credits), pending final determination of any impacts associated with the direct withdrawal, associated infrastructure and distribution pipelines.

Resale of Mitigation Credits:

Monastery: All credits have been sold or reserved. The Authority has received \$792,600.00 and will receive \$44,850 upon closing the remaining 2.30 reserved credits on or prior to January 31, 2021. Upon closing on the final credits, the Authority will have recouped its initial investment in the credits with an additional \$326,970.00 of profit.

b. Blue Creek: RES is currently negotiating the sale of credits for several projects and was unable to update the accounting prior to this memo. We will provide an update of reserved and anticipated closings for credits at the May 11th meeting.

c. Amendment to contract for re-purchase and sale of mitigation bank credits.

Vince R. Williams made a motion to approve the Amendment to contract for re-purchase and sale of mitigation bank credits seconded by Sonja Fillingame. A vote was taken, the motion passed unanimously.

2. GEFA Loan Modifications:

a. GEFA is in the process of preparing a Loan Modification to reflect the Authority's

- b. new name and requested an updated project schedule. The project managers are currently coordinating with
- c. GEFA to revise the documents in accordance with the projected schedule circulated within the draft report.
- d. November 1, 2021 is the original loan closeout date which is now the deadline for amending the schedule.

3. Water Withdrawal Application/Process:

- a. Water withdrawal permit: As a condition of the permit, prior to July 27, 2022, the Authority must install a USGS gage either directly upstream or downstream from the designated intake location to assure instream flow protection thresholds are not exceeded. The Authority must provide the details of the gage type, location, and USGS approval documentation to EPD and make daily streamflow records available online to EPD.
- b. Treatability Analysis: An engineering report will be required a part of the Water System Permit (a separate permit required to operate the system which is issued upon construction of the facilities). The Authority has added this to the agenda for the May meeting to determine if this will proceed prior to the detailed design engineering RFP anticipated to be issued in the next few months.
- c. Preliminary Engineering Report: Krebs provided portions of its draft report at the April meeting for review and comment to the three cities. Comments were received and discussed in greater detail on Tuesday, April 27, 2021. Notes of that meeting are attached to this memo. Krebs will be preparing a detailed comment response to each of the comments and distributing the memo to the Authority prior to its May 11th meeting. Per the RFP and response, Krebs final report is due at the June Authority meeting.
- d. Next Steps:
 - Refine the budget and cost estimates based on the preliminary engineering work performed by Krebs and evaluate sources of funds including additional GEFA loans.

Jared Jackson with Krebs Engineering Reviewed the Preliminary Engineering for Water System improvements - progress update.

1. Raw water intake and pumping station
2. Water treatment facilities
3. Water storage
4. Operational costs and staffing needs

Tom Owens reviewed the Proposed Debt Service Structure with the Board

1. Permission to seek a feasibility consultant and bring back three (3) quotes to the June meeting
2. Permission to speak with Kevin Clark at GEFA

J. Clark Boddie made a motion to approve moving forward with feasibility consultant, seconded by Vince R. Williams. A vote was taken, the motion passed unanimously.

Other Business: None

Executive Session: None

J. Clark Boddie made a motion to adjourn the meeting, seconded by James Whitmore. A vote was taken, the motion passed unanimously.

The meeting adjourned at 8:26 PM

Elizabeth Carr Hurst, Chairwoman

June 08th, 2021

Date Minutes Approved by Board