

# Middle Chattahoochee Regional Water And Sewer Authority Meeting Minutes

Tuesday, February 14<sup>th</sup>, 2023  
Palmetto- City Hall  
509 Toombs St., Palmetto, GA 30268

- I. Chairman J. Clark Boddie called the meeting to order at 7:00 pm.
- II. Roll Call was taken by Secretary Jessica Davis with the following board members present:

The Honorable Chairman Mayor J. Clark Boddie  
The Honorable Mayor Vince Williams                      The Honorable Councilman Brian Jones  
The Honorable Mayor Mario Avery                      The Honorable City Manager Tony Phillips  
The Honorable Councilwoman Tara Miller

The following board members were absent:  
The Honorable Vice-Chair Sonja Fillingame

The attendance of the board constituted a quorum and the meeting proceeded.

### III. Approval of Water Authority Minutes:

The motion to approve the January 10<sup>th</sup> 2023 MCRW&SA Meeting Minutes was made by Mayor Williams and seconded by Councilman Jones. **Vote: 6-0; Motion Carried**

### IV. New Business:

#### ▪ Engineering:

Chairman Boddie informed the board that Rebecca Lindsay is relinquishing her position with Gresham Smith. The authority is meeting with the City of Atlanta about a potential partnership. Chairman Boddie stated that the board will cease all projects until they receive further direction. It was a great idea to have the three cities working with the Engineers.

Mayor Williams agreed with Chairman Boddie and stated that it's a difficult situation, but certainly, it's time for the board to look at what's going to be the best path for the authority. Conversing with the City of Atlanta is something the board can look at as an opportunity. It moves the authority in the direction of what is needed to do as it relates to continuously serving the people with the best pricing and quality water.

#### ▪ 2022 Audit Engagement Letter:

Chairman Boddie informed the board that he just received the 2022 Audit Engagement Letter. The document consists of 8 pages. The authority didn't anticipate needing service from Steve Garber. Dan Post can send his report for 12 months.

Attorney Dennis Davenport stated he has not read the full document but doesn't anticipate any changes, and it's ok to move forward subject to any issues that could arise after a thorough reading of the letter.

Councilman Jones made a motion to agree to the Audit Engagement Letter pending legal review. The second was made by City Manager Phillips. **Vote: 6-0; Motion Carried**

**V. Discussion and Approval:**

**VI. Reports:**

**A. Water Authority Attorney-**

Attorney Dennis Davenport did not have a report from the attorney's office.

**B. Financial Report-**

Attorney Davenport presented requisition #243 for \$43,395.97.

Chairman Boddie stated that there are two bills reflecting on the financial report for Gresham Smith in the amounts of \$30,000.00 and \$6,325.25 and asked if the said amounts bring the authority up to date for work performed.

Mr. Randy Booker stated that the \$30,000.00 was for engaging with the firm regarding looking for a funding opportunity, and the project was completed. Mr. Booker stated that the amounts bring it up to date.

Mayor Williams inquired about the \$30,000.00, and Chairman Boddie stated that it was work performed by the lobbyist.

Motion to approve Req #243 in the amount of \$43,395.97 was made by Mayor Avery and seconded by Mayor Williams. **Vote: 6-0; Motion Carried**

Councilman Jones stated that the Gresham Smith invoice reflects a line item remaining. He asked if the authority has a remaining balance of \$211,536.50. Attorney Davenport informed him that the \$325,977.50 is the amount of the project, the \$114,441.00 is the amount billed, and the remaining is \$211,536.50. Chairman Boddie asked, "Is that including the \$6325.25"? Mr. Booker stated that the current numbers he's been provided with (6325.25) are for December services, and there is a January service that was invoiced a few days ago for \$7134.00. Chairman Boddie asked, "does the authority have an outstanding balance?" Mr. Booker replied, "That's correct. I stand corrected. That was for completion of the water quality sampling task final collection." Chairman Boddie informed the board that he doesn't want the body to leave thinking that all payments are up to date.

**C. Project Managers-**

**District Audits:** Project Manager Benz informed the board that the district audits are due March 1<sup>st</sup> and asked the members to coordinate with their staff to retrieve the information.

The City of Atlanta provided three dates and times for the meeting:

- March 3, (9:00-11:00 am)
- March 27, (1:00-3:00 pm)
- March 30, (1:00-3:00 pm)

The Board agreed to meet on March 3<sup>rd</sup> at 10:00 am. Project Manager Benz will coordinate with the City of Atlanta.

The meeting with Senator Ossoff and EPA to discuss funding sources for the authority is on March 1<sup>st</sup> at 1:00 pm.

**Mitigation:** The Project Managers are expecting another release of credits soon. The authority should receive some during the second quarter.

**Stream Credits:** The authority is in the 40-60 range, and they're selling the credits for \$200 a credit.


**GEFA:** Financial documents are due by March. The State Revolving Intended Use Plan pre-application is due at the end of the month. Chairman Boddie suggests that the board waits before proceeding with the pre-application.

Mayor Williams made a motion to not submit the State Revolving Intended Use Plan application, and the second was made by City Manager Phillips. **Vote: 6-0; Motion Carried**

**D. Gresham Smith (G&S)-**

Mr. Booker informed the board that G&S completed the water quality sampling under task order 5, and the processing and handling are completed. G&S will cease all work until further notice. Councilman Jones stated, "Now that we're on a pause, if there is a lag in the period, do we have to redo the water testing?" Mr. Booker replied, "If the intent of that data was to be provided to prospective proposers that will be proposing on the project, to the extent that the data variable, more data is better, but this was simply provided as a benchmark. There was a point and time when samples were collected: 2 dry weather samples, 1 winter sample, 1 summer, and 1 wet weather sample during the summer. They should be useful to prospective proposers. It would be up to them. Ultimately the proposers will provide their scoping item to support their approach."

- VII.** The motion to adjourn the meeting at 7:38 pm was made by Mayor Williams and seconded by Mayor Avery. **Vote: 6-0; Motion Carried**

  
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Mayor J. Clark Boddie, Chair

  
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Jessica Davis, Secretary